

Child, Youth & Family Supports Division

Telephone: (902) 424-3202
Facsimile: (902) 424-0708

November 26, 2021

James Dubé
The Peoples' Counselling Clinic
5435 Portland Street, Suite 200
Halifax, NS B3K 1A2

jamesowendube0411@gmail.com

Dear J. Dubé:

This will acknowledge with thanks receipt of your application and supporting documentation with respect to our *Listing of Persons Approved for Therapeutic Counselling and Assessment Services*.

I am pleased to inform you that your application has been reviewed and your name has been placed on the listing.

Please Note: In order to maintain your approved status each year, you are required to provide us with the following documentation, within *30 days* of each respective annual expiry date, to avoid having your approved status on the listing being affected, and your ability to enter into any service agreements with DCS.

The yearly required documentation is:

1. proof of renewed membership with professional licensing organization(s) [*i.e. annual renewal card(s)*]
2. proof renewed liability insurance [*i.e. annual policy renewal certificate page*]

Please forward these and any future updates or changes you may have in relations to your listing directly to either of the following:

via email: sarah.merrick@novascotia.ca (*preferred*)

via fax: 902-424-0708
attention: Sarah Merrick/Jennifer Moore
subject: Policy 5.7.1 Listing Updates

via mail: Policy 5.7.1 Listing of Approved Practitioners
Child, Youth & Family Supports Division
Department of Community Services
PO Box 696
Halifax, NS B3J 2T7

Sincerely,



Kelly Besler, BSW, RSW
Director, Child Protection and Children in Care

/skm

c: Jennifer Moore, Coordinator, Program Audits